

**CHESTER UNION FREE SCHOOL DISTRICT
REGISTRATION PACKET COVER SHEET**

PROOF OF RESIDENCY (One document from Group A and three documents from Group B – except if in temporary shelter). All documents must show your name and Chester address.

P.O. Box addresses are not accepted as proof of residency.

- A.**
- | | |
|---|--|
| <input type="checkbox"/> Deed to property | <input type="checkbox"/> Temporary shelter proof |
| <input type="checkbox"/> Mortgage agreement | |
| <input type="checkbox"/> Residential Lease with current rent receipt | |
| <input type="checkbox"/> A statement from a Landlord or Owner concerning your tenancy | |
| <input type="checkbox"/> A sworn notarized statements from a third party that establishes your presence in the Chester Union Free School district and if you are or are not paying rent. (Affidavits #1 and 2 – see registrar)
(The landlord needs to provide proof of residency in the district, also, from the list below) | |

SUPPLEMENTARY PROOF OF RESIDENCY – You may submit any other relevant evidence you wish to, including but not limited to the following types of documentation with the location of service indicated and/or current street address to indicate residency.

- B.**
- | | |
|--|---|
| <input type="checkbox"/> Tax bill | <input type="checkbox"/> Bank statement |
| <input type="checkbox"/> Electric and gas bill | <input type="checkbox"/> Current Payroll stub |
| <input type="checkbox"/> Telephone bill | <input type="checkbox"/> Medicaid forms |
| <input type="checkbox"/> Cell phone bill | <input type="checkbox"/> Driver’s license or Non-Driver ID with address |
| <input type="checkbox"/> Cable bill | <input type="checkbox"/> Vehicle registration |
| <input type="checkbox"/> Insurance policy and/or bill | <input type="checkbox"/> IRS tax return |
| <input type="checkbox"/> Voter registration card | <input type="checkbox"/> Moving company delivery receipt |
| <input type="checkbox"/> Official Postal Address Change Form | <input type="checkbox"/> Documents issued by federal, state or local agencies |
| <input type="checkbox"/> Health care benefits statement | <input type="checkbox"/> Other _____ |

PROOF OF AGE (One of the following)

- Original or Certified Transcription of your child’s Birth certificate regardless of issuing nation
 Original or Certified Transcription of your child’s Baptismal Certificate regarding of the issuing nation

If you are unable to provide either of the above documents:

- Your child’s Passport regardless of the issuing nations

In the absence of the above documents, you may provide any other documentation that has been in existence for over two years that could be used to establish your child’s age. For example:

- | | |
|--|--|
| <input type="checkbox"/> Official driver’s license or non-driver ID card | <input type="checkbox"/> State or local government issued identification |
| <input type="checkbox"/> Military dependent ID card | <input type="checkbox"/> School photo identification with date of birth |
| <input type="checkbox"/> Consulate identification records | <input type="checkbox"/> Hospital or health records |
| <input type="checkbox"/> Documents issued by federal, state or local agencies | |
| <input type="checkbox"/> Court orders or other court issued documents | <input type="checkbox"/> Native American tribunal document |
| <input type="checkbox"/> Records from non-profit international aid agencies and voluntary agencies | |

PROOF OF CUSTODY, GUARDIANSHIP OR FOSTER CARE

_____ If parents are separated, divorced or have a custody order, these documents must be provided to the District.
If foster parents, documents from NYS Office of Children and Family Services (e.g., LDSS-2999)

_____ If custody/guardianship is with a third party, you must complete and submit Affidavits of Responsibility
(Parent and Custodial Person). The District will consider requests for exceptions to this requirement in
limited but appropriate circumstances.

_____ Government issued Picture ID of the Parent/Guardian

HEALTH RECORDS _____

(Including Immunization Records and Physical Examination within 12 months of start of school year)

SCHOOL RECORD/REPORT CARD _____

(If a student is coming from another school district, you must ask if either of the documents below is applicable to
this student.)

CUSTODY PAPERS (If applicable) _____ 6. IEP (Spec Ed only) _____

In order to make a timely decision regarding a student’s right to enrollment or continued enrollment in the District,
the above information and documentation should be delivered to the Registrar tomorrow (or the next regular
business day if tomorrow is a weekend or holiday).

REGISTRAR: Put your initials on the line next to each document that you collect from the parent/legal guardian above.
Once the packet is complete, attach this cover sheet to the packet and give to the building principal for verification.

PRINCIPAL: Building principal will initial “custody papers” above if applicable. The Director of Special Education will
initial “IEP” if applicable. Only the building principal can sign the verification below once all paperwork has been received
and reviewed.

Building Principal’s Signature

Date

CHESTER UNION FREE SCHOOL DISTRICT
64 HAMBLETONIAN AVENUE
CHESTER, NEW YORK 10918

REQUEST FOR RECORDS FORM

DATE: _____

PREVIOUS SCHOOL'S NAME, ADDRESS & PHONE #:

STUDENT'S NAME: _____

The above-named student enrolled on _____ in our district and will be entering _____ grade.
Please send us, as soon as possible, the following information:

- Scholastic Record (final grades or grades to date of present year; explanation of marking system)
- Standardized Test Results
(Aptitude & achievement; New York schools should include RCT results, screening survey, NYSESLAT/NYSITELL results)
- Attendance Records
- Health Records
- Discipline Records
- Psychological Reports, if any
- Family data, other pertinent data
- Indicate whether this student is in need of any special psychological
- Medical or Education Services YES _____ NO _____

SPECIAL EDUCATION RECORDS

Please forward all CSE records (if any) on above-named student to:

Director of Special Education
Chester Union Free School District
64 Hambletonian Avenue
Chester, New York 10918

- | | |
|---|------------|
| • Current IEP | Speech |
| • Psychological records and evaluations | OT |
| • Academic reports | PT |
| • Achievement testing | Counseling |

We would be pleased to receive any further information which you feel would be of importance to this office.

PARENTAL AUTHORIZATION TO SEND RECORDS – Please check the school your child will be attending:

I hereby authorize you to send all school records on my child named above to:

_____ **Chester Academy**
64 Hambletonian Avenue
Chester, New York 10918
Phone: (845) 469-2231 x3302
FAX: (845) 469-3606
Email: patty.goodrich@chesterufsd.org

_____ **Chester Elementary School**
2 Herbert Drive
Chester, New York 10918
Phone: (845) 469-2178 x2202
FAX: (845) 469-2794
Email: lindsay.iannuzzi@chesterufsd.org

Parent/Guardian Signature

CHESTER UNION FREE SCHOOL DISTRICT NEW STUDENT REGISTRATION FORM

_____ ELEMENTARY SCHOOL

_____ CHESTER ACADEMY

STUDENT NAME _____ Male Female Non-Binary GRADE _____
LAST FIRST MIDDLE INITIAL

ADDRESS _____
STREET PO BOX (IF ANY) TOWN STATE ZIP

TELEPHONE _____ DATE OF BIRTH _____ PLACE OF BIRTH _____
(IF UNLISTED, PLEASE SPECIFY)

DATE OF ENTRY INTO GRADE 9 _____

Check if the student is of Hispanic or Latino Origin? Yes, Hispanic _____ No, Non-Hispanic _____

Check the race of the student: American Indian or Alaskan Native _____ Asian _____
 Black or African American _____ Native Hawaiian or Other Pacific Islander _____ White (Caucasian) _____

Please place language number in appropriate box below:

DOMINANT LANGUAGE SPOKEN IN HOME

LANGUAGE IN WHICH STUDENT IS FLUENT

1. ENGLISH 2. SPANISH 3. ITALIAN 4. FRENCH 5. FRENCH/CREOLE 6. CHINESE 7. GREEK
 8. YIDDISH 9. HEBREW 10. RUSSIAN 11. GERMAN 12. ARABIC 13. POLISH 14. OTHER _____

Any Academic Special Needs or Considerations: _____

FATHER'S NAME _____

MOTHER'S NAME _____

DATE OF BIRTH _____

DATE OF BIRTH _____

PLACE OF BIRTH _____

PLACE OF BIRTH _____

OCCUPATION _____

OCCUPATION _____

COMPANY NAME _____

COMPANY NAME _____

ADDRESS _____

ADDRESS _____

TELEPHONE _____

TELEPHONE _____

STEP-PARENT/GUARDIAN NAME & PHONE _____

SIBLINGS:

NAME	DATE OF BIRTH	GRADE IN SCHOOL	RESIDENCE, IF AWAY FROM HOME	REMARKS Male/Female

CHESTER UNION FREE SCHOOL DISTRICT
STUDENT EMERGENCY FORM

Student's Name _____
Last First Birthdate Grade

Home Address _____ Phone _____

Parent/Guardian (primary contact) Home Address (if different) Parent Email

Place of Employment Work Phone Cell Phone

Parent/Guardian (second contact) Home Address (if different) Parent Email

Place of Employment Work Phone Cell Phone

If my child has to be taken home because of a minor illness and I am not there or cannot be reached, please call:

Name of 1st contact Address cell phone / home phone

Name of 2nd contact Address cell phone / home phone

Name of 3rd contact Address cell phone / home phone

Doctor: _____ Address _____ Phone _____

Dentist: _____ Address _____ Phone _____

My child has the following conditions which requires special handling in any emergency: _____

Are there any individuals whose access to your child is prohibited or restricted by court order? _____
(If yes, please attach copies of court order)

In an emergency, when you cannot reach one of the above, I authorize the school to call 911 or the physician listed above. This authorization also includes permission to release pertinent medical records needed. In the event that one of the parents/guardians cannot be reached, please take my child to the nearest emergency treatment facility, by ambulance if necessary. I realize the school district cannot assume responsibility for the payment of medical fees or expenses incurred.

Signature of parent/legal guardian _____ Date _____

PLEASE NOTIFY THE HEALTH OFFICE IF THERE ARE ANY HEALTH CONCERNS OR CHANGES DURING THE SCHOOL YEAR

CC: Health Office
Main Office
Superintendent's Office

CHESTER UNION FREE SCHOOL DISTRICT
HEALTH OFFICE

Chester Elementary School
2 Herbert Drive
Chester, NY 10918
845-469-2178 x2209
Fax: 845-469-2170

Chester Academy
64 Hambletonian Avenue
Chester, NY 10918
845-469-2231 x3315
Fax: 845-469-6634

Child's Name: _____ Date & Place of Birth: _____

Child's Address: _____ Child's Home Phone #: _____

Parent/Guardian's Name: _____ Relationship: _____

Resides with: (Y/N) Cell #: _____ Work #: _____

Parent/Guardian's Name: _____ Relationship: _____

Resides with: (Y/N) Cell #: _____ Work #: _____

Please indicate if your child has been treated for any of the following diseases/conditions:

- | | |
|---|--|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Frequent sore throats |
| <input type="checkbox"/> Chicken Pox Date: _____ | <input type="checkbox"/> Frequent earaches |
| <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Mononucleosis |
| <input type="checkbox"/> Pneumonia | <input type="checkbox"/> Scarlet Fever |
| <input type="checkbox"/> Bone fracture(s) | <input type="checkbox"/> Heart Disease |
| <input type="checkbox"/> Seizures | Other _____ |

Has your child been hospitalized for any serious illness or injury? : _____ if yes, please list: _____

Does your child take medication regularly? _____ Name of Medication _____

Does your child have any allergies? _____ If yes, please list those allergies: _____

Has your child received medical treatment for any allergic reaction? _____ if yes, please list: _____

Does your child have any medical condition that could require immediate FIRST AID? _____

If yes, please describe: _____

Are there any special services that your child requires that the school should be made aware of? _____

Does your child wear glasses? _____ Date of last eye exam: _____

Signature: _____ Date: _____

**CHESTER UNION FREE SCHOOL DISTRICT
HEALTH OFFICE**

Chester Elementary School
2 Herbert Drive
Chester, NY 10918
(845) 469-2178 x2209
Fax: (845) 469-2170

Chester Academy
64 Hambletonian Avenue
Chester, NY 10918
(845) 469-2231 x3315
Fax: (845) 469-6634

Physical exams must be performed within the 12 months prior to the beginning of the school year in which the examination is required or within 15 days after registration in order to be acceptable. If you choose to have your child examined by your health care provider, please submit the completed medical form to the school health office by **September 30th**. If not received by this date, your child will be scheduled for a physical with the school nurse practitioner.

As part of a required school health examination, a student is weighed and his/her height is measured. These numbers are used to figure out the student's body mass index or 'BMI'. The BMI helps the doctor or nurse know if the student's weight is in a healthy range or is too high or too low. A sample of school districts will be selected to take part in a survey by the New York State Department of Health. If our school is selected to be part of the survey, we will be reporting to New York State Department of Health information about our students' weight status groups. Only summary information is sent. No names and no information about individual students are sent. However, you may choose to have your child's information excluded from this survey report. Please visit the district website to access the optional opt-out form.

Annual vision, hearing and scoliosis screenings will be performed according to the New York State guidelines.

If your child will need to take medication in school, please have your child's health care provider complete the Medication in School form which can be found on the Health Office Web page on the district website.

COMPLETE AND RETURN THIS SECTION:

- I will have my child examined by my own health care provider.
- The examination has been scheduled for the following date: ___/___/___
- I would like my child to be examined in school by the nurse practitioner.

Child's name _____ Grade _____

Parent/Guardian's Signature _____ Date _____

REQUIRED NYS SCHOOL HEALTH EXAMINATION FORM

TO BE COMPLETED IN ENTIRETY BY PRIVATE HEALTH CARE PROVIDER OR SCHOOL MEDICAL DIRECTOR

Note: NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special education (CPSE).

STUDENT INFORMATION

Name:	Sex: <u> </u> M <u> </u> F	DOB:
School:	Grade:	Exam Date:

HEALTH HISTORY

Allergies <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Medication/Treatment Order Attached	<input type="checkbox"/> Aaphylaxis Care Plan Attached
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Food Insects Latex Medication Environmental

Asthma <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Medication/Treatment Order Attached	<input type="checkbox"/> Asthma Care Plan Attached
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Intermittent Persistent Other : _____

Seizures <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Type: _____	<input type="checkbox"/> Seizure Care Plan Attached Date of last seizure: _____
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Diabetes <input type="checkbox"/> No <input type="checkbox"/> Yes, indicate type	<input type="checkbox"/> Medication/Treatment Order Attached <input type="checkbox"/> Type 1 <input type="checkbox"/> Type 2	<input type="checkbox"/> Diabetes Medical Mgmt. Plan Attached <input type="checkbox"/> HgbA1c results: _____ Date Drawn: _____
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Risk Factors for Diabetes or Pre-Diabetes:

Consider screening for T2DM if BMI% > 85% and has 2 or more risk factors: Family Hx T2DM, Ethnicity, Sx Insulin Resistance, Gestational Hx of Mother; and/or pre-diabetes.

BMI _____ kg/m2 **Percentile (Weight Status Category):** <5th 5th-49th 50th-84th 85th-94th 95th-98th 99th and <

Hyperlipidemia: No Yes **Hypertension:** No Yes

PHYSICAL EXAMINATION/ASSESSMENT

Height:	Weight:	BP:	Pulse:	Respirations:
TESTS	Positive	Negative	Date	Other Pertinent Medical Concerns
PPD/ PRN	<input type="checkbox"/>			One Functioning: <input type="checkbox"/> Eye <input type="checkbox"/> Kidney <input type="checkbox"/> Testicle
Sickle Cell Screen/PRN	<input type="checkbox"/>			<input type="checkbox"/> Concussion – Last Occurrence: _____
Lead Level Required Grades Pre- K & K	Date			<input type="checkbox"/> Mental Health: _____ <input type="checkbox"/> Other: _____

Test Done Lead Elevated > 10 µg/dL

System Review and Exam Entirely Normal

Check Any Assessment Boxes *Outside* Normal Limits And Note Below Under Abnormalities

<input type="checkbox"/> HEENT	<input type="checkbox"/> Lymph nodes	<input type="checkbox"/> Abdomen	<input type="checkbox"/> Extremities	<input type="checkbox"/> Speech
<input type="checkbox"/> Dental	<input type="checkbox"/> Cardiovascular	<input type="checkbox"/> Back/Spine	<input type="checkbox"/> Skin	<input type="checkbox"/> Social Emotional
<input type="checkbox"/> Neck	<input type="checkbox"/> Lungs	<input type="checkbox"/> Genitourinary	<input type="checkbox"/> Neurological	<input type="checkbox"/> Musculoskeletal

<input type="checkbox"/> Assessment/Abnormalities Noted/Recommendations:	Diagnoses/Problems (list) ICD-10 Code _____ _____ _____
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Name:		DOB:	
SCREENINGS			
Vision	Right	Left	Referral
Distance Acuity	20/	20/	<input type="checkbox"/> Yes <input type="checkbox"/> No
Distance Acuity With Lenses	20/	20/	
Vision – Near Vision	20/	20/	
Vision – Color <input type="checkbox"/> Pass <input type="checkbox"/> Fail			
Hearing	Right dB	Left dB	Referral
Pure Tone Screening		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Scoliosis Required for boys grade 9	Negative	Positive	Referral
And girls grades 5 & 7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Deviation Degree:	Trunk Rotation Angle:		
Recommendations:			
RECOMMENDATIONS FOR PARTICIPATION IN PHYSICAL EDUCATION/SPORTS/PLAYGROUND/WORK			
<input type="checkbox"/> Full Activity without restrictions including Physical Education and Athletics.			
<input type="checkbox"/> Restrictions/Adaptations	Use the Interscholastic Sports Categories (below) for Restrictions or modifications		
<input type="checkbox"/> No Contact Sports	Includes: baseball, basketball, competitive cheerleading, field hockey, football, ice hockey, lacrosse, soccer, softball, volleyball, and wrestling		
<input type="checkbox"/> No Non-Contact Sports	Includes: archery, badminton, bowling, cross-country, fencing, golf, gymnastics, rifle, Skiing, swimming and diving, tennis, and track & field		
<input type="checkbox"/> Other Restrictions:			
<input type="checkbox"/> Developmental Stage for Athletic Placement Process ONLY			
Grades 7 & 8 to play at high school level OR Grades 9-12 to play middle school level sports			
Student is at Tanner Stage: <input type="checkbox"/> I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/> IV <input type="checkbox"/> V			
<input type="checkbox"/> Accommodations: Use additional space below to explain			
<input type="checkbox"/> Brace*/Orthotic	<input type="checkbox"/> Colostomy Appliance*	<input type="checkbox"/> Hearing Aids	
<input type="checkbox"/> Insulin Pump/Insulin Sensor*	<input type="checkbox"/> Medical/Prosthetic Device*	<input type="checkbox"/> Pacemaker/Defibrillator*	
<input type="checkbox"/> Protective Equipment	<input type="checkbox"/> Sport Safety Goggles	<input type="checkbox"/> Other:	
*Check with athletic governing body if prior approval/form completion required for use of device at athletic competitions.			
Explain: _____			
MEDICATIONS			
<input type="checkbox"/> Order Form for Medication(s) Needed at School attached			
List medications taken at home:			
IMMUNIZATIONS			
<input type="checkbox"/> Record Attached <input type="checkbox"/> Reported in NYSIIS Received Today: <input type="checkbox"/> Yes <input type="checkbox"/> No			
HEALTH CARE PROVIDER			
Medical Provider Signature:	Date:		
Provider Name: <i>(please print)</i>	Stamp:		
Provider Address:			
Phone:			
Fax:			
Please Return This Form To Your Child's School When Entirely Completed.			

**CHESTER UNION FREE SCHOOL DISTRICT
HEALTH OFFICE**

Chester Elementary School
2 Herbert Drive
Chester, New York 10918
(845) 469-2178 x2209
Fax: (845) 469-2170

Chester Academy
64 Hambletonian Ave
Chester, New York 10918
(845) 469-2231 x3315
Fax: (845) 469-6634

Dental Referral

Beginning July 1, 2018, New York State Law requests that students enrolling in pre-kindergarten, kindergarten, 1st, 3rd, 5th, 7th, 9th and 11th grades in a public elementary school in this state to present a dental health certificate; such dental health certificate must contain a report of a comprehensive dental examination performed on such child.

Name _____ D.O.B _____

Grade _____ Teacher _____

Dear Parents: Students should have an examination and cleaning by your dentist every 6 months to prevent serious tooth decay. Please take this form to your dentist for completion, and return it to the health office.

Dear Dentist: After examining this student, please check off one of the following:

_____ Currently receiving dental services

_____ Dental work is completed

_____ No treatment required at this time

_____ Return for cleaning/check-up every _____ months

Other Recommendations:

_____ Date _____

Signature of DDS/DMD/RDH

Printed or stamped name _____

Address _____

Telephone _____ Fax _____

CHESTER UNION FREE SCHOOL DISTRICT Acknowledgement of Computer/Internet and Code of Conduct Policies

1. Student Use of Computerized Information Resources (Acceptable Use) Policy Acknowledgement
2. 2022-2023 Chester Union Free School District Code of Conduct and Student Handbook Acknowledgement

Student Initials:

_____ 1. I have received the Chester Union Free School District’s **Student Use of Computerized Information Resources (Acceptable Use) Policy** and agree to abide by the terms and conditions contained in them. I further understand that violation of the policy and regulations is unethical and may constitute a criminal offense. Should I commit any violation my access privileges may be suspended or revoked and school disciplinary action and/or appropriate legal action may be taken.

_____ 2. I have received the **2022-2023 Chester Union Free School District Code of Conduct and Student Handbook** and agree to abide by the terms and conditions contained in them. Should I commit any violation school disciplinary action and/or appropriate legal action may be taken.

Parent/Guardian Initials:

_____ 1. As parent / guardian of this student I have received and read the District’s **Student Use of Computerized Information Resources (Acceptable Use) Policy**. I understand that this access is designed for educational purposes. However, I also recognize it is impossible for the Chester Union Free School District to restrict access to all controversial materials and will not hold them responsible for the materials acquired on the network. In consideration for the privilege of using the District’s computer network and in consideration for having access to public networks, I hereby release the District, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my child’s use, or inability to use, the network and for Internet. I hereby give my permission for my child to access the Internet and certify that the information contained on this form is correct.

_____ 2. I have received the **2022-2023 Chester Union Free School District Code of Conduct and Student Handbook** and agree to abide by the terms and conditions contained in them. Should my child commit any violation school disciplinary action and/or appropriate legal action may be taken.

By signing below I confirm I have read the above information and initialed each paragraph as it pertains to me.

PARENT / GUARDIAN		
Print First Name	Print Last Name	Signature
STUDENT		
Print First Name	Print Last Name	Signature



Chester UFSD -Parent Portal Registration Form

Report Cards and Progress Reports for the Chester School District are not mailed home. All such reports will be accessed through the Parent Portal. This effort helps us to “go green.” **Please return this form to the Main Office of your child’s school.** Please list your child/children who are enrolled in school. Once your child/children are in the school system, you will be receiving an email from Schooltools with a password to get into your school account.

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name _____ Grade _____

Name of primary parent/guardian requesting e-mail communication:

*E-mail address: _____

Address: _____

Phone: _____

(If more than one parent wants access to this communication, a second e-mail address should be included.)

Name of second parent/guardian requesting e-mail communication:

*E-mail address: _____

Your signature below confirms your desire for electronic communication on issues relating to your child/children **(Required)**.

Please Sign: _____

Date: _____