Privacy and Security Practices

- ______________ agrees to limit internal access to education records to those individuals that are determined to have legitimate educational interests.

- ______________ agrees not to use education records for any other purposes than those explicitly authorized in this contract.

- Except for authorized representatives of ______________, to the extent they are carrying out the contract, ______________ agrees not to disclose any personally identifiable information to any other party: a) without the prior written consent of the parent or eligible student; or b) unless requested by statute or court order and the party provides notice to Chester UFSD that the information was disclosed, unless such disclosure is expressly prohibited by statute or court order.

- ______________ agrees to maintain reasonable administrative, technical and physical safeguards to protect the security, confidentiality and integrity of personally identifiable student information in its custody.

- ______________ shall notify the Chester UFSD/district of any breach of security resulting in an unauthorized release of such data in violation of the law or this agreement in the most expedient way possible and without unreasonable delay.

- ______________ agrees to comply with additional rules and regulations with respect to the confidentiality of education records, to the extent promulgated by the Commissioner of Education of the New York State Education Department or as specified under Section 2-d of the New York Education Law.

- A copy of the Parents’ Bill of Rights for Data Privacy and Security,\(^3\) as promulgated by the Commissioner of Education of the New York State Education Department, is annexed hereto as Appendix “B” and incorporated by reference into this Agreement.

Signature__________________________________________

Print Name __________________________________________

Title / Organization __________________________________

Date______________________________________________